



### Self Service Reset Password Management (SSRPM)

In order to reset your own password you must first enroll in the Self Service Reset Password Management (SSRPM). Select the link to enroll. <https://reset.duncanvilleisd.org/>

#### Select “Enroll into SSRPM”

(To enroll from this page you must know your username and password.)

You will be prompted to choose 4 different questions and answer them. Choose questions you know you will not forget the answer.

#### Staff Questions:

- In what city did you meet your spouse/significant other?
- What was your childhood nickname?
- What is the name of your favorite childhood friend?
- What street did you live on in the third grade?
- What is your oldest sibling’s birthday month and year? (e.g. January 1900)
- What is the middle name of your youngest child?
- What is your oldest sibling’s middle name?
- What school did you attend for sixth grade?
- What was your childhood phone number including area code? (e.g., 000-00-0000)
- In what city or town did your mother and father meet?
- What was the last name of your third grade teacher?
- What is your maternal grandmothers’ maiden name?
- In what town was your first job?
- What was your favorite childhood cartoon?

#### Student Questions:

- What was your childhood nickname?
- What is the name of your favorite childhood friend?
- What street did you live on in the third grade?
- What is your oldest sibling’s birthday month and year? (e.g. January 1900)
- What is your oldest sibling’s middle name?
- What school did you attend for sixth grade?
- What was your childhood phone number including area code? (e.g., 000-00-0000)
- What was your favorite childhood cartoon?

When finished answering the questions, click enroll.

Congratulations—you are done!

## Reset Password

Resetting your password can only be done after enrolling in the SSRPM system as stated above.

At the login page, select **“Forgot My Password”**

At the “Welcome to the SSRPM Reset Wizard, click **“Next”**

Answer the two questions and click **“Finish”**

