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| **This report provides Action or Offense counts for students in Special Programs.** | |
| In Student Management Click: **Office**  Click: **Discipline**  Click: **Reports**  Highlight: **Discipline Counts report**  Click: **Edit** |  |
| Student Ranges  Grade: **Blank or grade range**  Current Year Status: **Active/Inactive Students**  Click: **Save**  Expand: **CNT**  Click: **Edit** |  |
| Report Options  Calculate Counts Using: **Select Offense or Actions**  Offense Options:  Record Type: **Offense and Referrals or select appropriate options**  Action Options:  Click: **All Actions. To select specific actions Uncheck the box and select specific Actions**  Student Options:  Click: **Only Special Ed**  Grade Buckets to Use: **Select desired Grade Buckets**  Click: **Sort By** |  |