How To: AUP/FERPA Changes



DUNCANVILLE I.S.D. TECHNOLOGY

AUP: Making a change on the parent form will change the permissions the student has for access to the district network. Changes can only be made to the form with documentation.

FERPA: Making a change on the parent form will change the permissions the district has to publicize student information. Changes can only be made with to the form with documentation.

Click Students
Click Student Profile
Expand the Custom Forms
Select Parent... for current year

This will open the Parent Permissions and Acknowledgements form from online registration. Grad Redgs
Career Plan
Endorsements

Test Scores
Test Scores
STAAR EOC
Guidance
Edu Milestones

Vocational Ed

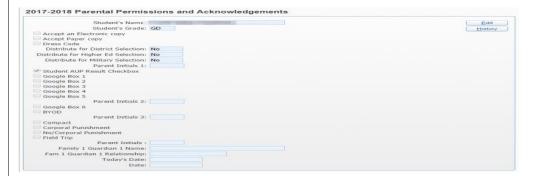
Locker

Busing
Food Service
Picture

Custom Forms
2017-2018 Emplo...
2017-2018 Health ...
2017-2018 Immigr...
2017-2018 Immigr...
2017-2018 Race a...
2017-2018 Race a...
2017-2018 Studen...
Distribute Demogr...

This is the quick view of the form. It will tell you what has been selected on the form.

To edit the form you must open it by selecting **EDIT** located in the top right hand corner.



FERPA: Once the form is open, in the District Permission field you will change the permission on the form and enter "chng"

AUP: Check or uncheck the Technology Resource box.

REQUIRED to finalize either FERPA or AUP changes

You will also need to type in "chng" in the initial area at the bottom of the form with the date of the change.

District Permissions No •
Duncanville ISD has my permission to release directory information to institutions of higher education. Higher Education Selection No v
Duncanville ISD has my permission to release directory information to military recruiters. Military Selection No ▼
By entering your initials, you are giving your digital signature and agree to the above information Parent Guardian Initials:
Acceptable Use of Technology Communicati
Technology Resources My student and I have read and agree to abide by the Acceptable Use Agreement as stated in the Studen the privilege of my student using the District's technology resource system and internet, and in considera networks. The property of the property
By checking this box, you as the Parent/Guardian understand and give permission the District's technology resource system. Parents of include but are not limited to Int

programs, local newspaper articles, etc. Your student's directory information will be released for positive website, and press releases. It will not be released to third parties.

By entering your initials, you are giving your digital signature and agree to the information being submitted above.

Parent/Guardian Name: | Daneen Champion | Relationship: Grandmother

By entering your initials you are giving your digital signature and agree to the information being submitted above